

## INSTRUCTIONS ON SIGNING and RETURNING PETITION

This petition is for the signatures of persons or firms owning property within the proposed district. Only the signatures of owners will be counted. The signatures of renters or lessees will not be counted.

Owners are those whose names that appear in the records of the County Assessor. If you have purchased the property very recently, your name may not yet appear in the County Assessor's records.

The following persons may sign the petition:

1. If two or more persons own the property as tenants-in-common, any one tenant-in-common may sign for all.
2. If two or more persons own the property in joint tenancy, any one joint tenant may sign for all.
3. If the property is community property then all owners have to sign.
4. If the property is owned by a partnership, any general partner authorized by the partnership may sign.
5. If the property is owned by a corporation, the petition may be signed for the corporation by any officer or officers authorized to make contracts by the corporate by-laws or by resolution of the corporation's Board of Directors. The seal of the corporation should be affixed.

### Property Description

After the signature, please fill in the date of signing and a description of the property owned as well as the legal owner's name as stated on the County Assessor's records. The preferred description is the County Assessor's parcel number. This is the number that appears on the property tax bill.

### Returning the Petition

To return the signed and dated petition you may use either the provided self-addressed envelope or you may fax it to (559) 490-9968. If you chose to use your own envelope, please send it to:

**Downtown Fresno Partnership  
845 Fulton Mall, Suite 100  
Fresno, CA 93721**

### Checking the Petition

The signatures on the petition will be checked against the records of the County Assessor. Only those owners who appear to be such on the Assessor's records at the time the petition is filed (not the time it is signed) can be counted in calculating the adequacy of the petition.

The petition must be signed by owners representing at least 50% of the assessments proposed to be levied. The amount of assessment attributable to property owned by the same property owners which is in excess of 40% of the amount of all assessments proposed to be levied, shall not be included in determining whether the petition is signed by property owners who will pay more than 50% of the total amount of assessments proposed to be levied. Notice that this calculation is based on the assessments levied on a property owner, not on assessed value, land area of property owned or number of owners.

The Management District Plan Summary is attached